

AAF College Chapter Application/Renewal/Additions

Copy, complete and send the following form with each dues payment by October 31 for chapters forming first semester, or by mid-February for chapters forming second semester. Dues are \$35 per member. You must have a minimum of 10 members to establish and maintain a college chapter. You do NOT have to pay for your adviser(s). **Submit a copy of the form with all dues payments throughout the year. All memberships expire annually on August 31.**

YOUR APPLICATION MUST BE ACCOMPANIED BY:

- An Excel file (template online) that includes separate columns for members' first name, last name, phone number, e-mail and position in the chapter. PLEASE NOTE: To complete the application process, you must e-mail the completed file to education@aaf.org. Use your school's full name as the subject, and include your campus/branch name if your school has multiple campuses.
- One copy of the page or pages of your college catalog indicating advertising or related courses. Send a copy of the catalog page that shows it is current.
- If you are a new chapter, a copy of your college chapter constitution and bylaws. Renewals should send bylaws only if changes have been made to previous bylaws, or if the AAF does not have a copy on file.
- ONE check or money order made payable to the "American Advertising Federation" for annual chapter dues. Do not send cash.

Contact Information

Education Services
American Advertising Federation
1101 Vermont Avenue NW, Suite 500
Washington, DC 20005

www.aaf.org/education
P: (800) 999-2231 F: (202) 898-0159
education@aaf.org

AAF College Chapter Application/Renewal/Additions Form

Date: _____ Please check one: Chapter renewal New chapter Additional members

Official name of college or university : _____

Accreditation (include specific state, region, national organization): _____

Faculty adviser name: _____

Department: _____

Adviser's school address: _____

City: _____ State: _____ Zip code: _____

(Please give an alternate street address if a P.O. box is given here.) _____

Adviser's school phone: _____ Adviser's school fax: _____

Adviser's e-mail: _____

Co-adviser name: _____

Co-adviser's e-mail: _____

President's name: _____

President's (or alternate student contact) e-mail: _____

Web site/URL (club or department): _____

Enclosed please find dues in the amount of \$ _____ for _____ memberships at \$35 per member.
NOTE: You must have a minimum of 10 members to establish and maintain a college chapter. You do NOT have to pay for your adviser(s).

I have read and understand the national requirements for AAF college chapters and state that our chapter meets the eligibility requirements set forth.

Faculty adviser's signature: _____ Date: _____

President signature: _____ Date: _____